



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

November 8, 2021 at 5:30PM.
Jersey Meadow Golf Club
8502 Rio Grande. Jersey Village, TX 77040

AGENDA

- 1. Call to order**
- 2. Approve Minutes from 09.27.2021**
- 3. Citizen comments**
Any person who desires to address the Recreation & Events Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.
- 4. Items for individual consideration**
 - a. Select committee chair and vice chair
 - b. Old business
 - c. Berm Update – *Matt Jones*
- 5. Staff briefings**
 - a. Golf Course Operations Report *Matt Jones*
 - b. Golf Course Maintenance Report *Richard Flores*
- 6. Future agenda item request**
- 7. Next meeting date: January 10, 2022**
- 8. Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 3rd day of November, 2021 at 2:30pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
September 27, 2021**

1. Call to Order & Attendance

Meeting was called to order at 5:36 pm by Greg Fair

Vance Burnham		Kevin Ross	
Greg Fair	<i>present</i>	Gary Wubbenhorst	<i>present</i>
Jane Arnett	<i>present</i>	Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Richard Flores	
Ronald Schielke	<i>present</i>	Robert Basford	<i>present</i>
Ceri Davies	<i>present</i>	Maria Thorne	<i>present</i>

2. Approval of the March 8 2021 meeting minutes

Motion was made to approve minutes by Jane Arnett and the motion was seconded by David Lock.

3. Citizen Comments

None

4. Items for individual consideration

a. Berm Update – *Matt Jones*

Matt talked about how the project is behind due to the weather. Changed the schedule to work around the weather. May try to pour as much concrete as possible this week. From #4 to the bridge will be new concrete, the fairway has been raised and there are new t-boxes. Greg asked about curbs on the cart path on the berm and Matt said that there would be curbs where needed and roll-up curbs in other areas.

The big lake was dug at #7 by the green, drainage needs to be finished, Matt's Creek will be finished with rock and will have a waterfall for drainage. It will help when we have heavy rain. Matt said that #6 has been finished and #5 is finished from the green to the maintenance road. He also talked about the 36" inlets and drainage pipes and explained how the berm and lakes will work when expecting a flood.

Matt talked about the new programmable irrigation system and gave details about the sprinkler heads. He also mentioned the three acres of sod that were recently put down. There are more areas that need to be sodded.

Robert explained that there were two target schedules, we are behind on our ambitious schedule but are ahead of the planned contractor's schedule. We have about a month to go and will have newly sodded areas that won't be playable for a while.

Greg asked how many holes are being played, and Matt said that they are only playing the back 9 twice because there were cement trucks, and workers and equipment laying down sod. Jane asked about moving tees forward and Matt talked about the issues with that. Ronald talked about the upcoming senior championship. Matt discussed possible par options for the championship.

b. Golf Course Council Report – *Robert Basford*

Robert explained that the end of year packet that he sends to council will be put into a packet for the October council meeting with numbers for the year end. Robert will add explanations for the financials about the work that has been done at the golf course and the potential forfeited amount. He will also add an explanation of how the pump system will work and the adversities that we faced.

There was a discussion about the draining and filling of the lakes. The subject of graywater was also brought up. Greg commented that he liked the way that Robert created the brochure and presented the information.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

Matt reported that we surpassed last year's revenue amount. Will have about 1.8 million in total revenue. Matt said that there have been great improvements due to the projects, and is very proud of staff. They have done very well with the pro shop merchandise sales. Driving range has done very well. Financials are doing very well despite the weather issues and construction.

Council approved the restroom on #7. There will be a big parking area and they will park the beverage cart there. The roundabout, and signs were also discussed. They are planning to expand the driving range by 10 or 12 more mats up towards the chipping green. There will also be brand new mats at driving range. There will be another tee for #1.

There are improvements planned for next year's budget including another net on the right side, new signs, new tee markers, and new ball washer. Work on the wrought iron gate will begin mid-October. Funds were approved for jobs that will be done in-house like tree transplanting, cart path repair, erosion repair, etc. Small asphalt repairs on the parking lot will be done by the streets department. Robert talked about myCivic as a way to report pot holes in the parking lot.

b. Golf Course Maintenance Report – Richard Flores (was unable to attend)

Matt stated that Richard is very shorthanded and his plate has been very full. He recently fertilized heavily on the greens and fairways. The contractors keep hitting mains during irrigation installation.

6. Future agenda items request

Select a Chair and Vice Chair

Put old business on agendas moving forward before item 4

7. Next Meeting Date:

11-08-2021 at 5:30 pm

8. Adjournment

Motion made to adjourn meeting was made by Jane. The motion was seconded by David



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - 80						
85 - FEE & CHARGES FOR SERVICE	2,110,800.00	2,110,800.00	114,949.27	114,949.27	-1,995,850.73	5.45 %
96 - INTEREST EARNED	150.00	150.00	3.30	3.30	-146.70	2.20 %
97 - INTERFUND ACTIVITY	237,098.86	237,098.86	0.00	0.00	-237,098.86	0.00 %
Department: 80 - 80 Total:	2,348,048.86	2,348,048.86	114,952.57	114,952.57	-2,233,096.29	4.90 %
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	532,755.26	532,755.26	33,884.76	33,884.76	498,870.50	6.36 %
34 - COST OF SALES	159,500.00	159,500.00	4,905.19	4,905.19	154,594.81	3.08 %
35 - SUPPLIES	17,350.00	17,350.00	507.94	507.94	16,842.06	2.93 %
45 - MAINTENANCE	5,950.00	5,950.00	0.00	0.00	5,950.00	0.00 %
50 - SERVICES	39,000.00	39,000.00	857.00	857.00	38,143.00	2.20 %
54 - SUNDRY	79,900.00	79,900.00	4,975.60	4,975.60	74,924.40	6.23 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
97 - INTERFUND ACTIVITY	148,950.00	148,950.00	0.00	0.00	148,950.00	0.00 %
Department: 81 - CLUB HOUSE Total:	1,006,905.26	1,006,905.26	45,130.49	45,130.49	961,774.77	4.48 %
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	640,887.88	640,887.88	28,230.24	28,230.24	612,657.64	4.40 %
35 - SUPPLIES	141,200.00	141,200.00	5,736.24	5,736.24	135,463.76	4.06 %
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
45 - MAINTENANCE	10,000.00	10,000.00	131.16	131.16	9,868.84	1.31 %
50 - SERVICES	8,000.00	8,000.00	258.00	258.00	7,742.00	3.23 %
54 - SUNDRY	90,500.00	90,500.00	0.00	0.00	90,500.00	0.00 %
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
97 - INTERFUND ACTIVITY	375.00	375.00	0.00	0.00	375.00	0.00 %
Department: 82 - COURSE MAINTENANCE Total:	897,962.88	897,962.88	34,355.64	34,355.64	863,607.24	3.83 %
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	5,600.00	5,600.00	376.26	376.26	5,223.74	6.72 %
40 - MAINTENANCE--BLDGS, STRUC	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
45 - MAINTENANCE	2,000.00	2,000.00	234.00	234.00	1,766.00	11.70 %
50 - SERVICES	25,000.00	25,000.00	1,763.61	1,763.61	23,236.39	7.05 %
55 - PROFESSIONAL SERVICES	800.00	800.00	0.00	0.00	800.00	0.00 %
Department: 83 - BUILDING MAINTENANCE Total:	49,400.00	49,400.00	2,373.87	2,373.87	47,026.13	4.81 %
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	63,125.00	63,125.00	13,375.00	13,375.00	49,750.00	21.19 %
Department: 87 - GC CAPITAL IMPROVEMENT Total:	63,125.00	63,125.00	13,375.00	13,375.00	49,750.00	21.19 %
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	68,555.72	68,555.72	4,189.15	4,189.15	64,366.57	6.11 %
35 - SUPPLIES	29,150.00	29,150.00	144.14	144.14	29,005.86	0.49 %
45 - MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	226,450.00	226,450.00	0.00	0.00	226,450.00	0.00 %
Department: 88 - EQUIPMENT MAINTENANCE Total:	330,655.72	330,655.72	4,333.29	4,333.29	326,322.43	1.31 %
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	0.00	0.00	15,384.28	15,384.28	15,384.28	0.00 %
Report Surplus (Deficit):	0.00	0.00	15,384.28	15,384.28	15,384.28	0.00 %

FY 2020-2021													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	4199	3833	3206	3215	2280	3783	4087	2324	3072	2821	2836	2533	38189
Tournament Rounds	432	411	259	331	305	440	529	124	203	191	291	190	3706
Range buckets	2502	2139	1223	1788	1486	2241	2466	1307	1502	1498	1382	1258	20792
Unearned Revenue	(1,828.70)	-1677.03	-4123.64	2,577.07	2064.97	-958.42	206.90	-92.10	575.09	-127.91	-155.38	-27.46	-3566.61
Star Memberships	2,377.46	2,736.33	5,954.76	7,521.62	1,915.74	4,635.35	3,159.33	1,995.45	4,803.60	3,233.89	3,180.76	6,454.90	47,969.19
Green Fees	141,058.90	124,752.60	109,221.89	105,315.36	71,692.37	119,546.11	121,128.32	62,875.00	80,447.99	80,645.70	81,404.77	71,499.41	1,169,588.42
Tournament Fees	13,045.47	13,682.26	8,298.51	10,179.60	9,200.71	14,142.00	18,269.46	2,903.42	4,212.42	4,527.46	8,223.60	4,834.56	111,519.47
Range Fees	17,672.31	16,345.86	11,579.13	15,033.71	11,146.53	19,095.87	20,049.84	13,537.90	12,704.06	14,081.06	11,890.88	12,542.44	175,679.59
Club Rental	390.00	400.00	200.00	225.00	275.00	648.00	680.00	468.75	500.00	495.00	605.00	450.00	5,336.75
Sales of Merchandise	17,709.62	19,202.56	24,247.44	13,485.64	14,168.19	24,726.37	26,656.07	13,570.96	18,020.66	18,184.21	18,934.56	14,113.44	223,019.72
Concession Fees	6,097.49	4,843.35	3,944.58	3,819.87	2,830.15	5,123.29	5,450.52	3,378.74	4,157.36	3,740.46	3,714.91	3,334.53	50,435.25
Miscellaneous Fees	2,450.00	2,530.00	3,888.25	4,914.50	2,224.50	3,717.50	1,762.50	407.50	937.50	785.70	960.51	515.00	25,093.46
Total Income	198,972.55	182,815.93	163,210.92	163,072.37	115,518.16	190,676.07	197,362.94	99,045.62	126,358.68	125,565.57	128,759.61	113,716.82	1,805,075.24
Weather Totals	1RO/1CM	2RO/2W/1H	4RO/4W/1H	4RO/9W	7RO/7W	5W/1CM	1RO/4W/1CM	5RO/9W/5CM	3RO/5W	1RO/13W/1H	5WD	3RO/7W/	28RO/63W/ 8CM/3H
Income Per Round	\$42.85	\$42.83	\$46.57	\$43.14	\$43.15	\$44.28	\$42.03	\$39.68	\$36.94	\$40.66	\$40.21	\$39.40	\$42.03

FY 2019-2020														
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935	4516	2533	37969	
Tournament Rounds	447	418	203	289	384	159	0	148	354	252	314	190	3158	
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053	2105	1258	18057	
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59	-1067.16	-27.46	-5346.95	
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20	3,191.19	6,454.90	55,261.86	
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71	147,675.64	71,499.41	1,167,321.86	
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12	8,601.62	4,834.56	89,634.25	
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98	15,050.54	12,542.44	133,336.04	
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00	525.00	450.00	4,250.00	
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83	20,116.55	14,113.44	188,083.87	
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5299.63	4,980.36	5,047.86	5,384.34	3,334.53	44,564.93	
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50	3,445.00	515.00	20,266.50	
Total Income	130,118.05	120,324.00	155,004.68	102,633.44	119,035.47	122,646.52	3,332.73	217,514.65	195,149.67	214,973.61	202,922.72	113,716.82	1,697,372.36	
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M	3W/2RO/1M	3RO/7W/		39W/29RO/8CM/4H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$41.57	\$39.40	\$40.06	

FY 2018-2019													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	4202	37046
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	330	4977
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	2245	16086
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-2251.51	(11,135.92)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3475.34	2,823.76	4,319.36	4588.93	5543.08	44,160.44
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88751.10	96,727.91	121,034.15	104445.40	137051.64	1,010,168.88
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17097.50	21,215.16	8,816.48	9044.27	10372.60	144,454.79
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5831.73	7,207.86	9,019.33	8733.55	17622.61	95,524.95
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	400.00	4,649.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19090.89	21,910.22	18,239.02	22489.56	24693.77	202,156.39
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4433.14	4,587.18	4,734.94	4221.99	5803.02	49,120.25
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	2735.00	16,289.94
Total Income	\$111,884.63	85,058.91	101,099.04	71,095.93	78,775.86	132,688.62	159,434.76	138,469.90	153,780.37	166,944.05	154,187.10	201,970.21	\$1,555,389.38
Weather Totals	7W / 3RO	11W/4RO/ 1H	11W/2RO/ 1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/ 1CM	6W/2RO	2W/1CM	4W	1W/3RO/1H	89W/21RO/ 3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$43.84	\$36.23